

1. Dacono residents over the age of 18 may reserve the pavilion for a function. A \$25.00 fee per time slot (limit of two time slots per reservation) and \$50.00 refundable security deposit is required. The security deposit will be released once a satisfactory inspection of facilities for damage and clean up is completed.
2. The Dacono resident signing the agreement must be in attendance at all times during the function.
3. The Dacono resident signing the agreement shall be responsible for clean up of the pavilion and amenities area including removal of trash. This clean up must occur at the conclusion of the event, not the next day. Failure to leave the area in a reasonably clean manner may result in additional fees being assessed for clean up and/or denial of future use.
4. The Dacono resident signing the agreement shall be responsible for any damages resulting from the scheduled event or caused by a guest in attendance.
5. Reservation for the use of the pavilion must be made at least (7) days prior to the function and can be done at **City Hall, 512 Cherry Avenue, Monday through Friday from 8:00am until 5:00pm**. The Dacono resident must sign a release of liability waiver and leave the fee amount and security deposit with City Hall personnel.
6. Reservations are necessary in order to avoid the confusion of more than one party, or event taking place at one time. Reservations **DO NOT** exclude the use of the park facilities by other Dacono residents. Grassed areas surrounding pavilions are not included as a part of the reservation. If there is a conflict with a reservation please contact Weld County Regional Communications at 720.652.4222.
7. The pavilion has an occupancy maximum of 30 people.
8. **Alcoholic beverages and glassware are not permitted in the park!!!**
9. Reserved pavilions have priority over other users. All other pavilion use is on a first come first served basis.
10. Electricity is available at the pavilion, please use caution.
11. If you find the pavilion is in poor condition when you arrive, please take photos and text them immediately to 303.598.1704. This is for your protection, as you will be held responsible for any damage.
12. The City of Dacono reserves the right to cancel any reservation if the reservation use is misrepresented by the reserving party.
13. Chaperones over the age of 18 are required for all teenage parties.
14. When hanging decorations in the pavilions, please use material that can be easily removed and will not cause permanent damage (for example: masking tape or rope).
15. Pavilion Reservations hours are from 8 a.m. to 8 p.m. in 4-hour time slots (includes set up & clean up.)
16. Please remain aware of the City noise ordinance and be considerate towards other park users.

- Renter Copy -

CITY OF DACONO RESERVATION CONTRACT AND WAIVER AND RELEASE OF ALL CLAIMS

I agree to waive and relinquish all claims I may have as a result of using the Pavilion against the City of Dacono (the City) and its officers, agents, servants, and employees.

I do hereby fully release and discharge the City and its officers, agents, servants and employees from any and all claims from injuries, including death, damage or loss which I may incur, or which may be incurred by any person(s) that I may invite or bring with me to any City facility or grounds.

I further agree to indemnify and hold harmless and defend the City and its officers, agents, servants and employees from any and all claims from injuries, including death, damage or loss which I may have, or which any person (s) that I may invite or bring with me to any City facility or grounds.

I have read the waiver, reservation form and rules & regulations and agree to comply with the stated terms and conditions of each document. Any failure to comply with the terms and conditions will result in the forfeiture of my deposit.

Signature _____

Name Printed _____

Date _____

Useful Phone Numbers

Dacono City Hall [Monday – Friday 8am to 5pm]..... 303.833.2317

Dacono Police Department [dispatch, non-emergent].....720.652.4222

Life-Threatening Situations..... 911

Pavilion Reservation Form

*PLEASE COMPLETE THE FOLLOWING INFORMATION
AND RETURN IT WITH YOUR SIGNED CONTRACT*

EVENT

1. Name: _____
 Address: _____
 Home Phone: _____
 Work Phone: _____
 Cell Phone: _____

2. Date of your event: _____

3. Type of event: _____

4. Check time slot and enter \$25.00 fee per time slot [limit of two time slots per reservation]

- 8 am – Noon _____
 Noon – 4 pm _____
 4 pm – 8 pm _____
 Deposit \$50.00

*Please keep fee payment
separate from the security deposit*

Total Due: _____

5. Security deposit mailing address, *if different from above*: _____

6. Number of guests (occupancy limit 30): _____

7. Additional information or notes: _____

NAME

DATE
OFFICE USE ONLY

****Office Use****

- Waiver & Res. Form Received
 Deposit and Fee Received
 Verify w/ PW
 Deposit refunded

Date & Initial _____

-City of Dacono Copy-
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Date _____