



City of Dacono  
512 Cherry Street  
Dacono, CO 80514  
Phone: 303.833.2317  
cityofdacono.com

## OWNER'S REQUEST TO ADD A THIRD PARTY PERSON TO CITY OF DACONO UTILITY ACCOUNT

Name(s) to be added to account: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Property Address: \_\_\_\_\_ Account Number: \_\_\_\_\_

*This statement acknowledges the property owner of address listed above is allowing the City of Dacono to add a third party person to the utility account. The third party person will receive a mailed and/or emailed copy of the utility account bill and may request a copy of the bill in person.*

**Please note:** *The City of Dacono will not give online access to a third party. Third parties must contact the owner/landlord for online access permission and credentials.*

*To remove a third party, owners must complete the Third Party Removal from City of Dacono Utility Account Form & return to Utility Billing Clerk.*

Owner's Signature: \_\_\_\_\_

### COLORADO NOTARY ACKNOWLEDGMENT

State of Colorado

County of \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by

\_\_\_\_\_

\_\_\_\_\_, Notary Public

My Commission Expires: \_\_\_\_\_



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## THIRD PARTY REMOVAL FROM CITY OF DACONO UTILITY ACCOUNT

Account Number: \_\_\_\_\_

Address: \_\_\_\_\_

Name(s) to be removed from account: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_